

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
April 12, 2022
MINUTES

Conducted by Remote Participation

Call to Order

Chair Jonathan Gates called the meeting to order at 7:16 p.m. and in attendance were trustees Heather Calvin, Adam Delmolino, Kathy Fennelly, Amy Hampe, Stephen Quinlan, and Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director, Pam Watts-Flavin, Head of Children's Services, and Mora Rothenberg, Russell Fund Coordinator. One community member was also in attendance. Mr. Gates shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

Summer Russell Fund Budget presented by Mora Rothenberg, Russell Fund Coordinator and Pam Watts, Head of Children's Services (vote)

Ms. Watts-Flavin provided an overview of the Children's Summer Reading program and gave background information on registrants, programs, and collaboration with Arlington Public Schools. Ms. Rothenberg discussed the programming schedule including the very popular outdoor summer concert series. The Board discussed the small budget increase and the program calendar. Mr. Delmolino moved to approve the Summer Russell Fund Budget. Ms. Calvin seconded the motion. Under Guidance from the Attorney General's office, the Board held a roll call vote. Ms. Fennelly voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Board approved the Summer Russell Fund Budget.

Community Time

There were no comments from the community.

Approval of March 8 Meeting Minutes (vote)

Ms. Fennelly moved to approve as amended. Ms. Hampe seconded the motion. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Board approved the minutes.

Donor Recognition Wall (vote)

The Board discussed the timeline and placement for the donor wall. Ms. Hampe moved to approve the location of the donor wall. Mr. Delmolino seconded the motion. The Board held a roll call vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Donor Recognition Wall was approved.

Dallin Papers Loan to Cyrus Dallin Art Museum (vote)

Ms. Nicolay discussed the proposed Dallin Papers Loan to Cyrus Dallin Museum, including a brief history of the papers and the digitization project. The Board discussed the project, the support of the Dallin family, and the benefits of the digitization. Ms. Calvin moved to approve the long term loan as proposed to the Cyrus Dallin Museum. Mr. Delmolino seconded the motion. The Board held a roll call vote. Ms. Fennelley voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Board approved the Dallin Papers Loan to Cyrus Dallin Art Museum.

Art Prints Working Group Update

Ms. Nicolay provided an update on the Art Prints Working Group including edits to the RFP. Ms. Nicolay reported that she shared the RFP with 19 galleries and other agencies. Proposals are due May 31. The Art Prints Working Group will meet after May 31 to discuss submitted proposals. The Board discussed options for proceeding with the print collection.

Director's Report

Ms. Nicolay discussed the Arlington Reads Together summary report, the new social justice book group, and the continuing success of the ART program. Ms. Nicolay reported the library budget was unanimously approved by the finance committee ahead of Town Meeting. The Board discussed the Historical Arlington Newspapers collection and the National Library Workers Day t-shirts.

Youth and Young Adult Commission Study Committee Update

Mr. Quinlan reported the Select Board voted to approve the structure of the Youth and Young Adult Commission Study Committee.

Foundation Liaison Update

Ms. Calvin reported that the Foundation's fundraising for FY22 is surpassing FY21 year-to-date totals. As of March, the Foundation is \$20,000 ahead of last year's fundraising for the same time period. Ms. Calvin discussed the ALF's new board member, data and gift processing, and discussions around staffing or a third party solution, using a lockbox instead of sending checks, and elected officers.

Friends Liaison Updates

There was no report from the Friends of Fox. Ms. Radochia reported on the Friends of Robbins Library, the planned Annual General Meeting and presentation on the Bay Circuit Trail. The Friends report good income from this year with robust sales from the 4th floor book sale. The Friends have discussed in-person vs. remote programs and other issues.

Communications and Announcements

There were no communications or announcements.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: May 10, 2022

Adjournment (vote)

Ms. Fennelly moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The meeting adjourned at 8:21 p.m.

Materials Distributed:

- April 12, 2022 Meeting Agenda
- Russell Fund Summer 2022 Budget Request
- Russell Fund Summer Budget Comparison
- March 8, 2022 Meeting Minutes
- Arlington Libraries Foundation Donor Recognition Wall
- Proposed Dallin Papers Loan to Cyrus Dallin Art Museum—Project Overview
- DRAFT—Art Prints Working Group—Project Overview FY22
- Library Director's March 2022 report with ART Summary Report and Circulation Report